



Job Posting

TO: **Public/In-House Listing**

FROM: Julie Gladney, Health Programs Coordinator

DATE: October 1, 2026

RE: Southeast Ohio Foodbank, Community Health Apprentice - Phase 1 Opening

Hocking Athens Perry Community Action (HAPCAP) is looking for a Community Health Apprentice – Phase 1 to join our Community Health Worker Apprenticeship Program, in partnership with Ohio University.

The Phase 1 apprenticeship is an entry-level, training-focused position designed to build foundational skills in community health outreach, care coordination, resource navigation, and participant support. Apprentices complete 100 hours of didactic coursework through Ohio University and 130 hours of field-based training, with an estimated completion period of four to six months.

As a member of our team, you will work to further health access, food security, and equity for our rural neighbors. You will work alongside experienced Community Health Workers and supervisors while receiving structured training, guidance, mentorship, and hands-on experience in a community health setting.

Position Responsibilities

The Phase 1 Community Health Apprentice will support community health activities under supervision. Responsibilities will include:

- Supporting relationships with community-based organizations, social service agencies, healthcare providers, and managed care organizations to assist with participant referrals and care coordination.
- Building knowledge of community resources and services available to participants.
- Providing SNAP Application Assistance as directed.
- Supporting HAPCAP for Health Market and Training HUB operations by interacting with neighbors and helping them navigate needed resources.

- Supporting efforts to promote healthy behaviors at the individual and community level.
- Participating in outreach and tabling at community events as directed.
- Supporting participant education, resource navigation, and other community health activities as part of ongoing training and development.
- Working collaboratively with HAPCAP staff and community partners.
- Completing required Ohio University coursework and 130 hours of supervised field-based training.

Required Qualifications

- A high school diploma or GED.
- Enrollment in, or willingness to enroll in, the Phase 1 Community Health Worker Apprenticeship Program at Ohio University for the next available start date.
- Previous Community Health Worker certification or experience is not required for the Phase 1 position.
- Experience in customer service, community outreach, or a related role is a plus.
- Willingness to learn and follow supervisor guidance in a structured training environment.
- Good character and responsibility; high level of confidentiality and integrity.
- Reliable and dependable; must be willing to work flexible hours as needed.
- Excellent written, oral, and computer skills, including the ability to use word processing, spreadsheet, and database applications.
- Ability to work independently and as part of a team in a fast-paced environment.
- Strong organizational skills and attention to detail.
- Ability to communicate effectively with people from diverse socioeconomic backgrounds and underserved communities.
- Commitment to addressing the causes and conditions of poverty and hunger.
- Valid driver's license and access to reliable transportation.
- Successful completion of a background check.
- Ability to bend, stoop, lift, walk, sit, and/or stand for prolonged periods.
- May require lifting of 25 lbs. or more.

This is a paid Phase 1 Community Health Apprentice position. Apprentices are HAPCAP employees and are paid \$13.00/hour for hours worked, including required field-based training and other work performed as part of their HAPCAP position. Study time completed outside of paid work hours is not considered paid work time and is supported through an Ohio University stipend.

HAPCAP's Community Health Worker Apprenticeship Program provides a structured pathway for individuals interested in entering and advancing within the Community Health Worker profession. In partnership with Ohio University, the program combines education,

paid work experience, supervision, mentorship, and progressive skill development to support apprentices as they build knowledge and competencies.

Upon successful completion of the Ohio University coursework and required 130 field hours, the apprentice will receive a \$6,000 stipend from Ohio University. Successful completion of Phase 1 also requires a positive HAPCAP performance evaluation. Upon completion of Phase 1, the apprentice will apply for Community Health Worker certification through the Ohio Board of Nursing and, once the required certification is obtained, will be eligible to advance to Phase 2 of the Community Health Worker Apprenticeship Program.

The position includes 100% health, dental, and vision coverage for the employee, a generous paid time off package, retirement plan with 6% employer matching, and periodic Cost of Living Adjustments (COLA).

To apply, please electronically submit a resume, agency application, and three references to **Julie Gladney, Health Programs Coordinator, at julie.gladney@hapcap.org**. Applications can be found at <https://hapcap.org/wp-content/uploads/2026/07/agency-application-08.2022.pdf>. For full consideration, applications will be accepted until **October 12, 2026**, or until the position has been filled. HAPCAP is an Equal Opportunity Employer and provider of services.