

**Questions & Answers  
“INVESTING IN OUR YOUTH  
YOUTH AFTER SCHOOL AND/OR CAMP PROGRAMS”**

**Questions as of May 6, 2024**

- 1. Question: Are there specific forms or references that I should utilize, beyond the contents of the RFP?**

*Answer: No, there are no specific forms. Please follow all directions in the RFP for what information*

- 2. Question: Are we able to propose a TANF amount per child in our response and once it has been reviewed are we able to discuss to determine the amount and methodology for the contract. If it is under or above ultimately can be adjusted to fit?**

*Answer: Per the RFP, please include a narrative and cost allocation plan with a per child cost if the program plans to enroll non-TANF eligible children in addition to TANF eligible children. This should be in addition to the detailed budget. Once we have reviewed, we may reach out with questions and clarification and determine together the final methodology for the contract if awarded. This could include a final reconciliation at the end of the contract to only reimburse actual expenses based on the percentage of TANF eligible attendees. TANF funds can not subsidize non TANF attendees. The methodology utilized for the contract will reflect this.*

- 3. Question: Are we able to set the staff pay for the camp as an overall stipend to include planning and operating versus setting a per hour amount.**

*Answer: Yes, this is a business decision for the organization. However, the amount will be reviewed as part of the overall proposal review.*

- 4. Question: Are field trips and transit able to be included along with supplies and other needs of the camps.**

*Answer: Yes, expenses related to field trips, transportation and supplies are eligible. If you are interested in utilizing Perry County Transit to help youth attend the camp*

*and or provide transportation for field trips, please include this in the narrative. HAPCAP has a separate contract with Perry County Transit to support TANF eligible youth attending programming.*

- 5. Question: If we set a guestimate for TANF eligible children that we expect to attend and we end up having less or more, can that ultimately be adjusted?**

*Answer: TANF funds can not subsidize non TANF attendees. The methodology utilized for the contract will reflect this. This may result in a reconciliation of eligible expenses happening at the end of the contract based on the actual number of TANF attendees and the actual expenses.*

- 6. Question: If a child is TANF eligible, will they only need to attend at least one day to be included in our invoice numbers for the week?**

*Answer: Camps are set up different and this question will be answered on a case by case basis during the review process.*